

Appendix D

Data Protection Impact Assessment – Stage One

The General Data Protection Regulations require a Data Protection Impact Assessment (DPIA) for certain projects that have a significant impact on the rights of data subjects.

Should you require additional guidance in completing this assessment, please refer to the Information Management Officer via dp@westberks.gov.uk

Directorate:	Resources
Service:	Commissioning
Team:	Commissioning
Lead Officer:	June Graves
Title of Project/System:	Local Lottery
Date of Assessment:	29.5.18

Do you need to do a Data Protection Impact Assessment (DPIA)?

	Yes	No
Will you be processing SENSITIVE or “special category” personal data? <i>Note – sensitive personal data is described as “data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation”</i>	☐	x
Will you be processing data on a large scale? <i>Note – Large scale might apply to the number of individuals affected OR the volume of data you are processing OR both</i>	☐	x
Will your project or system have a “social media” dimension? <i>Note – will it have an interactive element which allows users to communicate directly with one another?</i>	☐	x
Will any decisions be automated? <i>Note – does your system or process involve circumstances where an individual’s input is “scored” or assessed without intervention/review/checking by a human being? Will there be any “profiling” of data subjects?</i>	☐	x
Will your project/system involve CCTV or monitoring of an area accessible to the public?	☐	x
Will you be using the data you collect to match or cross-reference against another existing set of data?	☐	x
Will you be using any novel, or technologically advanced systems or processes? <i>Note – this could include biometrics, “internet of things” connectivity or anything that is currently not widely utilised</i>	☐	x

If you answer “Yes” to any of the above, you will probably need to complete [Data Protection Impact Assessment - Stage Two](#). If you are unsure, please consult with the Information Management Officer before proceeding.